

## Management Major – Administration

### ***Management – Administration Concentration Mission:***

The Administration major in the Division of Business at Missouri Valley College aspires to support the mission of the College by initiating and promoting intellectual inquiry and understanding of the canons and mores of the management disciplines through personal instruction.

### ***Learning Outcomes:***

- The student will demonstrate the processes of management: planning, organizing, staffing, leading and controlling.
- The student will be able to manage the organizational process by which strategies are formed and executed.
- The student will recognize effective management and make contributions to promote effective operation of an organizational unit as an employee.
- The student will define and apply organizational concepts and theories.
- The student will demonstrate an understanding of the elements of organizational culture.
- The student will demonstrate proficiency in the use of decision models such as linear programming, statistical analytical techniques, network analysis, and queuing theory.
- The student will develop communication strategies for dealing with various oral and written business communication situations.
- The student will craft business strategy, reasoning carefully about strategic options, using what-if analysis to evaluate action alternatives, and making strategic decisions.
- The student will demonstrate knowledge of the elements of a legal contract, commercial litigation, and the Uniform Commercial Code.
- The student will demonstrate proficiency in the business core of accounting, economics, finance, business law, marketing, and quantitative analysis.

**Program:** Business

**Type:** Major

## Management Major with Administration concentration requirements

### ***Business core +***

***BA292, BA302, BA312, BA322, BA324, BA382, BA412 OR EN327, BA422, BA432, BA442, EC375, MA185***

<b>Item #</b>	<b>Title</b>	<b>Hours</b>
	Business Core	21
BA 292	Business Law II	3
BA 302	Statistics	3
BA 312	Human Resource Management	3
BA 322	Principles of Finance I	3
BA 324	Principles of Finance II	3
BA 382	Profits, Ethics and the Manager/Owner role	3
BA 422	Organizational Behavior	3
BA 432	Production and Operations Management	3
BA 442	Business Policy and Decision Making	3
EC 375	Microeconomic Theory	3
MA 185	Calculus for Business and Social Sciences	3
	BA 412 or EN 327	3
	<b>Total credits:</b>	<b>57</b>